

Instruction Sheet for Equip-MBS Application Form

Dear Prospective Student,

Please take some time to read through this Instruction Sheet which will help you complete the Equip-MBS Application Form accurately. The application process cannot proceed if all relevant information is not provided and if all copies of documents are not received by us.

1. Personal Information (Section 1)

- a. Please have three (3) passport-size photos of yourself. Stick one on the space provided and enclose the other two (2) with your application.
- b. Please send us a photocopy of your NRIC (for Malaysians) OR your passport and birth certificate (for non-Malaysians).
- c. Your mailing address should be your present home address. Sabah and Sarawak residents can give us their Post Office Box/ Locked Bag addresses.

2. References (Section 12)

- a. Please complete this section by giving us the info of three (3) persons who will be your references. Enclosed with this form are Reference Forms. Please have the completed Reference forms sealed in an envelope and mail it to us according to the address given on the top of the reference forms. At least one of your Referees should be your church Elder/ Pastor. Referees **must not** be the current students / lecturers of MBS nor can they be family members of the applicant.

3. Declaration (Section 13)

Please ensure that you sign and date this section as the Application process will not proceed without your signature.

4. Documents (Please do not send originals)

- a. Ensure copies of all your academic certificates, a copy of your NRIC, or passport and birth certificate are enclosed.
- b. A non-refundable Application Fee of RM 50/- should accompany this application.
Payment details:
Bank: Malayan Banking Berhad; **Account Number:** 514178-154052;
Account Name: Euangelion Training and Services Sdn Bhd

All information provided by you pertaining to this application is Confidential and will not be released to anyone without your consent.

Thank you.

Sincerely,

Timothy Andrew Nicholls

Ministry Director

Equip Gospel Ministries

Application for Admission

Please complete this form either by typing or by hand and email it to info@equip.org.my. We will acknowledge receipt of all forms we receive so please get back in contact if you hear nothing.

(If there is insufficient space for your answers, feel free to expand or attach a separate sheet.)

1. PERSONAL INFORMATION

Name: _____
Title Surname Given Names Preferred name

IC/Passport No: _____ Nationality: _____

Date of Birth: _____ Place of Birth: _____

Mailing Address: _____

Please stick a passport size photo here.

Town: _____ State _____ Post Code: _____ Country: _____

Phone: (Mobile) _____ (H) _____ (O) _____

Email Address: _____

Marital Status: _____ Name of spouse/fiancé (if applicable): _____

Spouse Mobile: _____ Spouse Email: _____

Name(s) of child(ren), if any:

Name	Sex	Date of Birth

What course are you applying for:

- Diploma in Theology*
 Bachelor of Christian Studies
 Bachelor of Ministry
 Bachelor of Theology
 Master of Christian Studies
 Master of Divinity

How do you intend to study? Full Time Part Time

*If you are applying for Diploma in Theology, do you intend to study online or on-site?

(Note: Online courses are offered by Timothy Partnership; On-site courses are offered by Equip & MBS)

2. FAMILY BACKGROUND

1. Please give details of you father, mother, brother(s) and sister(s)

Name	Relationship	Are they Christian?	Occupation

2. Describe your family relationships

3. EDUCATION BACKGROUND

1. Years of Education: _____ Highest degree attained: _____

2. School / College / University

School / College	Location	Attended from Year ___ to year ___	Courses completed / Results

3. Language / Dialect (Please list all with proficiency 1=minimal, 5=fluent)

Conversation: _____

Written: _____

Reading: _____

4. Have you ever been refused admission, suspended by or dismissed from any school, college, university or seminary?

No Yes, please explain: _____

5. Have you taken classes with Equip before?

No Yes, please list courses taken and when:

Subject	Year/Term	Subject	Year/Term

6. Would you need a Visa to study/serve in Malaysia No Yes

7. If Yes, please give details: _____

8. Parents' Education Level:

Father:

Years of Education: _____ Highest degree attained: _____

Mother:

Years of Education: _____ Highest degree attained: _____

4. HEALTH

1. Would you say your health is: Good Fair Poor

2. Has poor health kept you away from work or studies for any significant periods? (e.g. more than one week at a time or more than three weeks in any one year)? If Yes, please give details. Yes No

3. Do you have a physical handicap? If Yes, please give details. Yes No

4. Have you ever had any mental health problems (including depression, stress, anxiety)? If Yes, please give details. Yes No

5. WORKING EXPERIENCE

Company	Occupation	Period	Reason for Leaving

6. INTERESTS

What kinds of indoor and outdoor recreation do you pursue?

7. RELIGIOUS BACKGROUND

Date of Conversion: _____ Date of Baptism / Confirmation _____

Baptism Church: _____

Home Church: _____

Current Church: _____

Details of current church:

Pastor: _____ Phone _____

Email Address: _____

1. Are you a candidate for Ordination? Yes No

If yes, which Diocese/Denomination? _____

2. How and when did you become a Christian?

3. What growth has there been in your relationship with God over the last two years?

4. What have been the main influences on your Christian life and how have they influenced you?

5. How do you nurture your own Christian life?

6. Have you read through the entire Bible? Yes No

8. CHRISTIAN MINISTRY

1. List any involvement in Christian ministry, such as leadership, Sunday school, missions, etc.

Position	Ministry Area	Period	Church

2. What gifts do you believe God has given you that are relevant to Christian ministry and how have you used them?

3. What ministry activities are you currently involved in?

4. What training for ministry have you completed? (e.g. Study courses, seminars, colleges)

5. What do you see as your personal strengths and weaknesses in ministry?

6. What feedback concerning your effectiveness in your ministries have you received?

7. Why do you want to enroll in theological study with Equip? Why do you consider yourself ready for it?

9. FUTURE PLANS

1. People go through a decision-making process as they think about ministry. Where do you think you are in the process?

2. What are your long-term hopes/aspirations/interests/dreams for life and ministry?

3. Under God, what would you like to be doing in ten years' time?

4. What is your spouse's/parents' attitude to you being in ministry?

5. What do your church leaders think of your desire to go into full-time Christian ministry?

10. FINANCIAL INFORMATION

1. How do you intend to finance yourself through your theological studies?

2. Will you receive any financial assistance from your denomination or diocese? *(Give details if known)*

3. Do you have any financial debts? (e.g. house loan, car loan, credit card etc.). Please outline the nature of those debts)

11. THEOLOGICAL CONVICTIONS

1. How would you summarize the key truths of Christianity in 5-10 points (no more than 400 words in total)?

2. Do you have any reservations about the truths expressed in the Equip Gospel Ministries doctrinal statement? If Yes, please give details. Yes No

3. Do you have any questions, comments or anything else you would like to raise?

12. Referees

Referee 1:

Name: _____
 Position: _____
 Phone: _____
 Email: _____
 Address: _____

Referee 2:

Name: _____
 Position: _____
 Phone: _____
 Email: _____
 Address: _____

Referee 3:

Name: _____
 Position: _____
 Phone: _____
 Email: _____
 Address: _____

13. Declaration

To the best of my knowledge, all the information in this form is correct. I understand that an interview may be required before formal acceptance. Should I be accepted as a student of Equip Gospel Ministries in partnership with Malaysia Bible Seminary, I am willing, during the time of my theological studies, to submit myself to the discipline of study life in general, and to fulfil all the responsibilities arising from our common fellowship. Furthermore, I confirm that I have carefully considered the financial costs of studying with Equip and consider the stated means is adequate to cover tuition and living costs for the duration of my program of study.

Have you included: Three (3) Passport-sized photos Copy of IC Copy of Birth Certificate & Passport (non-Malaysian)
 Academic Certificates Application Fee (RM50)

Signature of Applicant _____

Date _____

Send to: Ministry Director
 Equip Gospel Ministries
 C/St Mary's Cathedral, Jalan Raja
 50050 Dataran Merdeka, Kuala Lumpur W.P.
info@equip.org.my

REFERENCES

(Please give this form to your three referees. Ask them to complete and either email or mail it to Equip using the address below)
Equip Gospel Ministries, C/St Mary's Cathedral, Jalan Raja 50050 Dataran Merdeka, Kuala Lumpur W.P.
Email: info@equip.org.my Web: www.equip.org.my

APPLICANT'S NAME: _____

PROGRAM APPLIED FOR: _____

The applicant named above is applying for admission to an Equip Gospel Ministries Diploma or Degree course, which trains men and women for various forms of Christian ministry. Please help us evaluate the applicant's suitability for such an enterprise by completing this form and mail it to: **The Ministry Director** at the above address. Thank you.

1. How long have you known the applicant? _____

How well? _____ In what capacity? _____

2. How is this person regarded by peers? _____

3. What is this person's influence on others? _____

4. How does this person work with others? _____

5. What is this person's attitude toward authority and instruction?

6. Has the physical and / or emotional health of this individual adversely affected his/her performance? _____

If yes, please explain: _____

7. Would you feel confident in hiring or rehiring this individual to work with you?

8. How do you evaluate this person's character and/ or relationships in the light of your perception of requirements for a church-related vocation?

9. Please check the term which best describe the applicant:

INDUSTRY

- Seeks additional work
- Completes additional suggested work
- Prepares assigned work only
- Need occasional prodding
- Need much prodding

INITIATIVE

- Highly motivated
- Sometimes initiates
- Succeeds if told what to do
- Needs constant supervision
- No opportunity to observe

DEPENDABILITY

- Always dependable
- Usually dependable
- Sometimes dependable
- Undependable
- No opportunity to observe

CHARACTER

- Highly moral and spiritual standards
- Shows growth and maturity
- Indifferent moral and spiritual standards
- Inconsistent attitude and practices
- No opportunity to observe

SOCIAL ACCEPTABILITY

- Sought by others
- Liked by others
- Tolerated by others
- Avoided by others
- No opportunity to observe

SOCIABILITY

- Deep concern for others
- Interested and helpful
- Indifferent about others
- Self-centred
- Anti-social
- No opportunity to observe

QUALITY OF WORK

- Does outstanding work
- Does above average work
- Does acceptable work
- Careless in work
- Works very poorly
- No opportunity to observe

10. Do you recommend this applicant for admission with Equip Gospel Ministries?

- Highly recommend
- Recommend with reservations
- Recommend
- Do not recommend

11. As an aid to our evaluation of the applicant, we would appreciate any additional information which you can provide in terms of specific strengths and weaknesses of the applicant.

(Please use separate sheet(s) if necessary.)

NAME: _____ SIGNATURE: _____ DATE: _____

POSITION: _____ FIRM/CHURCH: _____

EMAIL: _____ PHONE NUMBER: _____